**SPECIAL CALL**

**BOARD OF PUBLIC WORKS AND SAFETY**

**THURSDAY OCTOBER 17TH AT 1 PM**

**OLD BUSINESS**

Members present Cary Sparks, Roland Shelton and Bob All, Jonathan Stinson and James Trimble we absent.

**1.Approve Minutes from Board of Public Works and Safety Meeting September 23, 2019**

Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

**NEW BUSINESS**

**1.Billing Service Agreement with AccuMed Billing Inc**

Based on positive recommendations from the Terre Haute Fire Department and City Legal Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**2.Agreement between City of Terre Haute and Fire Apparatus & Supply Team**

This agreement is for testing services to be performed on apparatus owned and operated by the City of Terre Haute. The fee is $1.95 per foot of ladder tested and $2.00 each for heat labels and $4.00 each for warning labels. Based on positive recommendations from the Terre Haute Fire Department and City Legal Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**3.Dispute Letter – “Hardship”**

Based on the lack of information submitted Roland Shelton made a motion to deny; this was seconded by Bob All and denied by the Board.

**4.Agreement between the City of Terre Haute & Terre Haute Police Officers IUPA Local #133**

Chief Keen informed the Board this agreement gives a 4% wage increase in 2020, 3% in 2021 and 1% in 2022, he has also made some changes to the uniform requirements giving officers only 2 options, the addition of certification pay and training all officers to be “first responders”. Based on a positive recommendation from City Legal Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

**5.Agreement between the City of Terre Haute & IUPA Local #133 – Civilian Support Staff**

This agreement gives a 4% wage increase in 2020, a 3% in 2021 and 1% in 2022. Based on positive recommendations from the Terre Haute Police Department and City Legal Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**6.Indiana Teamsters Health Benefits Fund – Participation Agreement**

City Legal informed the Board this is just a formality to the previously approved two (2) year enrollment into the Teamsters Insurance Plan. Based on a positive recommendation from City Legal Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**7.Request for Handicap Parking 2110 Cleveland**

The Board was informed by the Department of Engineering this home has a driveway so their recommendation was to deny, the Board was informed by the owners that this driveway is white rock and it is impossible to push their wheelchair. Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

**8.Request from Terre Haute Foursquare Church to close Elm Street from 12th to 13th on October 31, 2019 during Annual Harvest Party for the Community**

Based on positive recommendations from the Street Department and Department of Engineering Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**9.Parade Permit – Veteran’s Day Parade**

Based on positive recommendations from the Street Department, Traffic Division of the Terre Haute Police Department and the Department of Engineering Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**10.Payroll**

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**11. PO Registers**

Roland Shelton made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**12.Request from Miracle on 7th Street and Light Your Way Parade to close:**

* **Wabash Avenue from the Sky Garden Parking Garage to 9th Street on December 6th at 6 AM until December 8th at 3 AM**
* **7th Street from Ohio to the Hilton Garden Inn entrance on December 6th at 6 AM to December 8th at 3 AM**
* **Wabash from 3rd to 10th and 4th, 5th, 6th, 9th and 9 ½ Street from Ohio to Cherry on December 7th from 2 PM until 10 Pm during PARADE**

Based on positive recommendations from the Department of Engineering, the Traffic Division of the Terre Haute Police Department and the Street Department Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**13.Termination of Agreement – Wellness for Life Medical LLC**

City Legal informed the Board this has nothing to do with “quality care” our agreement with Teamsters calls for a Clinic for our employees to use and this will be available January 1, 2020. Bob All made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**14.Agreement for Towing and Storage of Motor Vehicles**

This will be a Two (2) year contract for rotation with no major changes from current contract, the administrator will send out a REQUEST FOR QUALIFICATIONS and then review the submitted applicants and award to three (3). Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

**15. Agreement between the City of Terre Haute and Big Fish**

Chief Keen informed the Board he was approached in July and has done a lot of research and determined the following:

* He feels this will benefit recruitment, he said for several years the Police Department has had a difficult time recruiting qualified personnel and this will allow them to see what we do.
* The Police Department has worked hard creating Community Outreach Programs
* Transparency – the officers will be held accountable for their actions

Roland Shelton made a motion to approve this one (1) year contract; this was seconded by Bob All and approved by the Board. This contract is effective immediately.

There being no further business Roland Shelton made a motion to adjourn; this was seconded by Bob All and approved by the Board.

Robin A Drummy, Administrator

**NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY OCTOBER 28TH AT 9 AM**

Any individual who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Terre Haute, IN contact Human Relations for the City of Terre Haute at 812-244-5611 as soon as possible, but no later than 48 hours before the scheduled event.